

## OAK LODGE WATER SERVICES

### RESOLUTION NO. 2020-08

#### **A RESOLUTION ADOPTING RATES, FEES, AND OTHER CHARGES FOR THE OAK LODGE WATER SERVICES DISTRICT WITH AN EFFECTIVE DATE OF JULY 1, 2020.**

**WHEREAS**, the Board of Directors for the Oak Lodge Water Services District (the "District") establishes and adopts rates, fees, and other charges for the District, for use of the District's water distribution system, sanitary sewer system, surface water management, and other services provided by the District; and

**WHEREAS**, the Board of Directors finds it necessary and proper to routinely review and from time to time revise such rates, fees, and other charges based on the cost of service and recommendations from the District's professional staff; and

**WHEREAS**, the Board of Directors finds it useful to make necessary revisions and adopt a master schedule of the rates, fees, and other charges on an annual basis around the start of each fiscal year so that District customers and staff have the updated rates, fees, and other charges readily available; and

**WHEREAS**, the Board of Directors held a public meeting on May 19, 2020, where it invited and received public comment on a proposal to increase rates for water and wastewater services that would have resulted in an overall increase of 3% to the average residential customer, which increase was proposed to correspond to the projected increased costs of services due to inflation, renewal, and replacement of aging infrastructure; and

**WHEREAS**, in direct response to the public comment and testimony received, the Board of Directors revised and adopted a proposed budget that greater prioritized the stabilization of rates for customers and reduced the proposed overall increase to the average residential customer from 3% to 0.5%; and

**WHEREAS**, pursuant to ORS 264.312 and ORS 294.160, on June 16, 2020, the Board of Directors held another public meeting which included a duly noticed public hearing to consider the proposed increase in rates, fees, and other charges, where the public was invited and provided another opportunity to comment; and

**WHEREAS**, the Board of Directors now wishes to adopt the rates, fees, and other charges as set forth in this Resolution to take effect beginning July 1, 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE OAK LODGE WATER SERVICES BOARD OF DIRECTORS:**

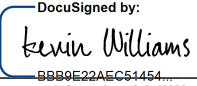
**Section 1.** The Board of Directors hereby adopts the Rates, Fees, and Other Charges Schedule as set forth in **Exhibit A**, attached hereto and by this reference incorporated herein.

**Section 2.** The Rates, Fees, and Other Charges Schedule shall take effect beginning on July 1, 2020. Until such date the District's most recently adopted rates, fees, and other charges shall remain in full force and effect.

**Section 3.** This Resolution supersedes and replaces any and all previously adopted resolutions regarding rates, fees, and other charges for District services.

**INTRODUCED AND ADOPTED THIS 16th DAY OF JUNE 2020.**

OAK LODGE WATER SERVICES DISTRICT

By    
 DocuSigned by:  
BBB9E22AEC61454 \_\_\_\_\_  
Kevin Williams, President

By    
 DocuSigned by:  
1620A8ECA69E4B2 \_\_\_\_\_  
Paul Gornick, Secretary/Vice President

## Oak Lodge Water Services District Schedule of Rates, Fees, and Other Charges

Effective July 1, 2020

	Effective 11/20/2019	Effective 7/1/2020
<b>A. Rates/Service Charges</b>		
<b>1. Water Service</b>		
a. Residential Service		
i. Rate per hundred cubic feet of water (CCF) per <b>billing cycle</b> (2 months)	<b>Usage Bracket</b>	<b>Rate</b>
Block 1 (Lifeline)	1-10 CCF	\$ 1.17
Block 2 (Main)	11-50 CCF	\$ 1.58
Block 3 (Conservation)	51+ CCF	\$ 1.86
ii. Fixed rate per meter size per <b>billing cycle</b> (2 months)	<b>Meter Size</b>	<b>Rate</b>
20 gallons per minute (GPM)	5/8" x 3/4"	\$ 35.54
30 gallons per minute (GPM)	Full 3/4"	\$ 53.30
b. Large Residential, Commercial, and Industrial Service		
i. Rate per hundred cubic feet of water (CCF) per <b>billing cycle</b>	<b>Usage Bracket</b>	<b>Rate</b>
All services	All usage	\$ 1.65
ii. Fixed rate per meter size per <b>month</b>	<b>Meter Size</b>	<b>Rate</b>
	1"	\$ 31.27
	1.5"	\$ 53.87
	2"	\$ 79.75
	3"	\$ 150.87
	4"	\$ 237.09
	6"	\$ 452.62
	8"	\$ 732.80
	10"	\$ 1,034.52
c. Fire Line Service		
i. Fixed rate per meter size per <b>month</b>	<b>Meter Size</b>	<b>Rate</b>
	3/4"	\$ 17.77
	1"	\$ 24.78
	1.5"	\$ 35.54
	2"	\$ 49.54
	3"	\$ 85.15
	4"	\$ 129.33
	6"	\$ 241.35
	8"	\$ 366.40
	10"	\$ 525.89
ii. Rate per hundred cubic feet of water (CCF) per <b>billing cycle</b>	<b>Usage Bracket</b>	<b>Rate</b>
Block A	1 CCF	Fixed rate/meter
Block B	2+ CCF	\$ 1.65
d. Water Service Voluntary Backflow Assembly Testing Program		
i. Fixed rate per device per <b>year</b> (any repairs are charged directly to customer; automatic authority for repairs up to \$50)	<b>Device Size</b>	<b>Rate</b>
	.5" - 1.5"	\$ 22.00
	2" - 6"	\$ 32.00
	8" - 12"	\$ 42.00
ii. Confined Space Entry Charge per Vault (applies to devices in vaults)		\$ 25.00
iii. Confined Space Pumping Charge per Minute (applies to vaults filled with water)		\$ 0.84
iv. Repairs and/or Replacements performed by District's Contractor		
Labor rate per hour	\$ 135.00	\$ 135.00
Parts and materials per device	Actual cost	Actual cost
<b>2. Wastewater Collection and Treatment</b>		
a. Fixed rate per Equivalent Dwelling Unit (EDU) per <b>month</b>	\$ 39.89	\$ 40.09
b. Rate per hundred cubic feet (CCF) of average winter water consumption per <b>month</b>	\$ 2.27	\$ 2.28
<b>3. Watershed Protection</b>		
a. Fixed rate per Equivalent Service Unit (ESU) per <b>month</b>	\$ 9.51	\$ 9.51
b. Stormwater Facility Maintenance Surcharge per ESU per <b>month</b>	\$ 4.75	\$ 4.75

# Oak Lodge Water Services District Schedule of Rates, Fees, and Other Charges

Effective July 1, 2020

	Effective 11/20/2019	Effective 7/1/2020
<b>4. Administration</b>		
a. Interest penalty on delinquent utility billing service charges	12.00%	12.00%
b. NSF check/payment fee	\$ 25.00	\$ 25.00
c. Water service disconnect notification (Red Tag) fee	\$ 7.00	\$ 7.00
d. Water service disconnect fee (for nonpayment)	\$ 25.00	\$ 25.00
e. After Hours turn on fee	\$ 100.00	\$ 100.00
f. Hydrant meter deposit	\$ 3,000.00	\$ 3,000.00
Water usage will be billed against the meter deposit and any remaining balance will be returned to the user		
g. Hydrant use permit	\$ 50.00	\$ 50.00
h. Title search fee	\$ 25.00	\$ 25.00
i. Lock replacement fee - if lock is cut on meter	\$ 125.00	\$ 125.00
j. Public Record Requests		
i. Photocopies per page/side	\$ 0.10	VARIOUS
Letter (8.5x11)		
- Black and White Copies		
- Color Copies		
Legal (8.5x14)		
- Black and White Copies		
- Color Copies		
Tabloid (11x17)		
- Black and White Copies		
- Color Copies		
Large Format (Larger than 11x17)		
Based on Size and Complexity		
ii. Electronic Copies		
Flash Drive (up to 32 GB)		
N/A		
\$ 10.00		
iii. Archive Retrieval Fees		
Base Charge per Trip		
\$ 75.00		
Charge per Box		
\$ 3.50		
\$ 5.00		
iv. Record Research & Processing		
Staff time up to 30 minutes (Board approved, fully burdened staff rate)		
N/A		
No Cost		
Staff time over 30 minutes in half hour increments (Board approved, fully burdened staff rate)		
Actual cost		
Labor Rate		
k. Hearing before Hearings Officer	Actual cost	Actual cost
<b>B. Fats, Oils, Grease Program Fees</b>		
1. Wastewater Collection System Line Maintenance Fees		
a. Utility Worker Labor Rate per Hour	\$ 94.00	\$ 94.00
b. Utility Truck Rate per Truck per Hour	\$ 30.00	\$ 30.00
c. Hydro Cleaner Rate per Truck per Hour	\$ 85.00	\$ 85.00
d. Vactor Rate per Truck per Hour	\$ 120.00	\$ 120.00
e. CCTV Van Rate per Truck per Hour	\$ 200.00	\$ 200.00
<b>C. Industrial Wastewater Pretreatment Program Fees</b>		
1. Wastewater Discharge Permit Application and Review Fee		
a. Upon issuance	\$ 1,500.00	\$ 1,500.00
b. Upon each anniversary date of permit issuance	\$ 1,500.00	\$ 1,500.00
2. Significant Industrial User Fee (DEQ Pass-through)		
a. Upon issuance	\$ 537.00	\$ 537.00
b. Upon each anniversary date of permit issuance	\$ 537.00	\$ 537.00
3. Monitoring and Inspection Fee	\$ 150.00	\$ 150.00
a. Laboratory costs	Actual cost	Actual cost
4. Accidental Discharge Fee	\$ 850.00	\$ 850.00
5. Industrial Pretreatment Permit Appeal Fee	\$ 2,000.00	\$ 2,000.00

# Oak Lodge Water Services District Schedule of Rates, Fees, and Other Charges

Effective July 1, 2020

	Effective 11/20/2019	Effective 7/1/2020
<b>D. <u>Permit and Development Review Fees</u></b>		
1. Utility Permit		
a. Plan Review (per EDU or ESU)	\$ 200.00	\$ 200.00
b. Initial Inspection - water and sewer only	\$ 310.00	\$ 310.00
c. Additional Inspections - water and sewer only	Per Section E	Per Section E
2. Site Development Permit		
a. Plan Review - greater of	minimum	\$ 955.00
or	2.5% of Engineer's Estimate	2.5% of Engineer's Estimate
or	\$200 per EDU or ESU	\$200 per EDU or ESU
b. Initial Inspection - Water and Wastewater - greater of	minimum	\$ 500.00
or	2.5% of Engineer's Estimate	2.5% of Engineer's Estimate
c. Additional Inspections - Water and Wastewater	Per Section E	Per Section E
d. Initial Inspection - Surface Water - greater of	minimum	\$ 500.00
or	2.5% of Engineer's Estimate	2.5% of Engineer's Estimate
e. Additional Inspections - Surface Water	Per Section E	Per Section E
3. Post-Approval Plan Review and/or Design Review (Modifications to Approved Plans)		
a. Plan Review (minimum)	50% of original plan review fee	50% of original plan review fee
4. Erosion Prevention and Sediment Control (small lot, EC SL)		
a. Plan Review	\$ 200.00	\$ 200.00
b. Surface Water Inspection (one initial, one monthly, and one final)	\$ 310.00	\$ 310.00
5. Erosion Prevention and Sediment Control - 1200 CN (EC1200C)		
a. Plan Review Minimum Base Fee for 1 acre	\$ 460.00	\$ 460.00
b. Additional fee per acre	\$ 310.00	\$ 310.00
c. Inspection	\$ 310.00	\$ 310.00
d. Additional Inspection	Per Section E	Per Section E
<b>E. <u>Additional and After-Hours Inspections</u></b>		
1. Additional Inspection Fee Rate per Hour	\$ 138.00	\$ 138.00
Minimum two hour charge	\$ 275.00	\$ 275.00
2. Additional Inspection Fee Rate per Hour - After Hours	\$ 170.00	\$ 170.00
Minimum two hour charge	\$ 340.00	\$ 340.00
<b>F. <u>Connection/Hook-up/Meter Set Fees</u></b>		
1. Wastewater Connection Fee/Hook-up Fee (Municipal Customers Only)	\$ 5,165.00	\$ 5,165.00
2. Water Meter Set Fee	<b>Meter Size</b>	<b>Meter Set Fee</b>
	5/8"x3/4"	\$ 312.00
	Full 3/4"	\$ 355.00
	1"	\$ 448.00
	1.5"	\$ 744.00
	2"	\$ 803.00
	3"-10"	Actual cost
	<b>Tap Size</b>	<b>Tapping Fee</b>
	3/4"	\$ 218.00
	1"	\$ 228.00
	1.5" and 2"	\$ 654.00
	3" - 10"	Approved Contractor
3. Tapping Fee	Two times Meter Set Fee	Two times Meter Set Fee
4. Request for Meter Relocations	Two times Meter Set Fee	Two times Meter Set Fee
<b>G. <u>System Development Charges (SDC)</u></b>		
1. Watershed Protection SDC per ESU	\$ -	\$ -
2. Wastewater SDC per EDU	\$ 5,165.00	\$ 5,165.00

**Oak Lodge Water Services District**  
**Schedule of Rates, Fees, and Other Charges**

Effective July 1, 2020

	<b>Meter Size</b>	<b>Effective</b>	<b>Effective</b>
		<b>11/20/2019</b>	<b>7/1/2020</b>
		<b>SDC</b>	<b>SDC</b>
3. Water Distribution SDC per water meter	5/8"x3/4"	\$ 4,320.00	\$ 4,363.20
	Full 3/4"	\$ 6,480.00	\$ 6,544.80
	1"	\$ 10,800.00	\$ 10,908.00
	1.5"	\$ 21,595.00	\$ 21,810.95
	2"	\$ 34,555.00	\$ 34,900.55
	3"	\$ 69,110.00	\$ 69,801.10
	4"	\$ 107,985.00	\$ 109,064.85
	6"	\$ 215,970.00	\$ 218,129.70
	8"	\$ 345,550.00	\$ 349,005.50
	10"	\$ 496,730.00	\$ 501,697.30
4. Requests for meter size upgrades		Diff in SDC's as listed	Diff in SDC's as listed